



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	01 July 2021
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2021.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2021/22, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

01 July 2021		
Item	Contributor	Purpose
Treasury Management Annual Report 2020/21	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
One Council Commissioning Framework	Sophie Reeve, Assistant Director - Commercial	Pre Decision Scrutiny (Executive decision 6 July 2021)
Review of Financial Performance 2020/21	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 July 2021)
Performance Reporting against the Corporate Plan Performance Framework 2020/21 - Quarter 4	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 6 July 2021)
Business Support Programme Reserve Funds	Justin Brown, Assistant Director - Growth	Pre Decision Scrutiny (Leader decision between 2 - 7 July 2021)
Update on IMT Service Plan and Serco Contract Performance	John Wickens, Assistant Director - IMT and Enterprise Architecture Paul Elverstone, ICT Contracts and Licensing Officer	Performance Scrutiny

01 July 2021		
Item	Contributor	Purpose
HR Management Information and Workforce Plan Update	Tony Kavanagh, Assistant Director - Human Resources and Organisational Support Lucy Shevill, Strategic HR Business Partner Fiona Thompson, Head of Human Resources	Performance Scrutiny
Future Wide Area Network (WAN) Options Appraisal (EXEMPT)	Sophie Reeve, Assistant Director – Commercial	Pre-Decision Scrutiny (Executive decision on 6 July 2021)

26 August 2021		
Item	Contributor	Purpose
Revenue Budget Monitoring Report 2021/22 – Quarter 1 to 30 June 2021	Michelle Grady, Assistant Director - Finance	Pre Decision Scrutiny (Executive decision on 7 September 2021)
Capital Budget Monitoring Report 2021/22 – Quarter 1 to 30 June 2021	Michelle Grady, Assistant Director - Finance	Pre Decision Scrutiny (Executive decision on 7 September 2021)
Occupational Health Contract Procurement	Vicki Sharpe, Human Resources Services Manager Lauren Washington, Commercial and Procurement Officer	Pre Decision Scrutiny (Executive Councillor decision between 6 – 10 September 2021)
Draft Customer Strategy	Andrew Hancy, Head of Business Support	Pre Decision Scrutiny (Leader decision on 7 September 2021)
Performance Reporting against the Corporate Plan Performance Framework 2021/22 – Quarter 1	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 7 September 2021)

26 August 2021		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
Update on the Corporate Support Services Review	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Annual Report 2020/21	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny

30 September 2021		
Item	Contributor	Purpose
Developer Contributions Scrutiny Review – First Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
People Strategy	Tony Kavanagh, Assistant Director - Human Resources and Organisational Support	Policy Development
Update on IMT Services <ul style="list-style-type: none"> Project Portfolio 	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny

30 September 2021		
Item	Contributor	Purpose
Treasury Management Performance 2021/22 - Quarter 1 to 30 June 2021	Karen Tonge, Treasury Manager	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Proposals for Scrutiny Reviews	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Scrutiny Review Activity
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

28 October 2021		
Item	Contributor	Purpose
Local Transport Plan	Vanessa Strange, Head of Infrastructure Investment Jason Copper, Transport and Growth Manager	Pre-Decision Scrutiny (Executive decision on 4 November 2021) (Council Decision on 10 December 2021)
Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Performance Scrutiny

28 October 2021		
Item	Contributor	Purpose
HR Management Information and Workforce Plan Update Report	Lucy Shevill, Strategic HR Business Partner Fiona Thompson, Head of Human Resources	Performance Scrutiny
Health and Safety Annual Report 2020/21	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
Establishment of the Legal Services Company – Review Report	David Coleman, Chief Legal Officer	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

25 November 2021		
Item	Contributor	Purpose
Performance Reporting against the Corporate Plan Performance Framework 2021/22 – Quarter 2	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 7 December 2021)
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny

25 November 2021		
Item	Contributor	Purpose
Update on the Corporate Support Services Review	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review
Revenue Budget Monitoring Report 2021/22 – Quarter 2 to 30 September 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre Decision Scrutiny (Executive decision on 7 December 2021)
Capital Budget Monitoring Report 2021/22 – Quarter 2 to 30 September 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre Decision Scrutiny (Executive decision on 7 December 2021)
Treasury Management Performance 2021/22 - Quarter 2 to 30 September 2021	Karen Tonge, Treasury Manager	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee Cllr Bob Adams, Chairman of Highways and Transport Scrutiny Committee Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee	Performance Scrutiny

16 December 2021		
Item	Contributor	Purpose
Internal Insurance Strategy	Mandy Knowlton-Rayner, Insurance and Risk Lead	Pre-Decision Scrutiny (Executive Councillor Decision January 2022)
Business World ERP System Re-Design – Progress Report	Louisa Harvey, ERP System Delivery Manager, Business World Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
Update on IMT Services <ul style="list-style-type: none"> • Data Services • Service KPI's & Service Issues 	Sue Cline, Head of Data Services and Business Intelligence Paul Elverstone, ICT Contracts and Licensing Officer	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

27 January 2022		
Item	Contributor	Purpose
Service Revenue and Capital Budget Proposals 2022/23	Keith Noyland, Head of Finance - Communities	Budget Scrutiny (Executive decision on 1 February 2022) (Council Decision on 18 February 2022)
Council Budget 2022/23	Michelle Grady, Assistant Director - Strategic Finance	Budget Scrutiny (Executive decision on 1 February 2022) (Council Decision on 18 February 2022)
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

24 February 2022		
Item	Contributor	Purpose
Treasury Management Performance Quarter 3 to 31 December 2021	Karen Tonge, Treasury Manager	Performance Scrutiny
Treasury Management Strategy Statement and Annual Investment Strategy 2022/23	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision TBC)

24 February 2022		
Item	Contributor	Purpose
Performance Reporting against the Corporate Plan Performance Framework 2021/22 - Quarter 3	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 1 March 2022)
Revenue Budget Monitoring Report 2021/22 – Quarter 3 to 31 December 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre Decision Scrutiny (Executive decision on 1 March 2022)
Capital Budget Monitoring Report 2021/22 – Quarter 3 to 31 December 2021	Michelle Grady, Assistant Director - Strategic Finance	Pre Decision Scrutiny (Executive decision on 1 March 2022)
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Environment and Economy Scrutiny Committee Highways and Transport Scrutiny Committee 	Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee Cllr Bob Adams, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

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24 March 2022		
Item	Contributor	Purpose
Developer Contributions Scrutiny Review – Second Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
Property Services Contract Year Six Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, ICT Business Relationship and User Engagement Manager	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

28 April 2022		
Item	Contributor	Purpose
Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Performance Scrutiny

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Item	Contributor	Purpose
HR Management Information and Workforce Plan Update Report	Lucy Shevill, Strategic HR Business Partner Fiona Thompson, Head of Human Resources	Performance Scrutiny
Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 JULY 2021

PUBLISH DATE 1 JUNE 2021

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I022021	Re-painting and Maintenance Works to Cross Keys Swing Bridge	Open	Executive 6 Jul 2021	Executive Councillor; Executive Support Councillor; Local Councillor; Highway and Permitting colleagues including Lincolnshire, Norfolk, Cambridgeshire and Highways England; Historic Environment Team; public utility companies; businesses in the vicinity; and the Highways and Transport Scrutiny Committee	Reports	Principal Engineer (Structures) Email: richard.waters@lincolnshire.gov.uk	The Suttons
I022020	Review of Financial Performance 2020/21	Open	Executive 6 Jul 2021	Overview and Scrutiny Management Board	Reports	Assistant Director - Strategic Finance Email: michelle.grady@lincolnshire.gov.uk	All Divisions
I021772	Future Wide Area Network (WAN) Options Appraisal	Open	Executive 6 Jul 2021	Overview and Scrutiny Management Board	Reports	Assistant Director Commercial Email: sophie.reeve@lincolnshire.gov.uk	
I022167	Exception to the Council's Contract Regulations - Best Start Lincolnshire: Early Years and Family Service	Open	Executive 6 Jul 2021	Children's Services DLT Children's Services Executive DLT Children and Young People Scrutiny Committee (18 June 2021)	Reports	Commissioning Officer - Children's Strategic Commissioning Service E-mail: melissa.cullingham@lincolnshire.gov.uk	All Divisions

I022286 New!	B1178 Tower Lane, Harmston PRN	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning), Executive Councillor: Highways, Transport and IT Between 19 Jul 2021 and 23 Jul 2021	Highways colleagues and utility companies	Reports	Senior Project Leader (Major Schemes) Tel: 01522 552940 E-mail: steve.brooks@lincolnshire.gov.uk	Potterhanworth and Coleby
I022287 New!	A57 and A1500 PRN Package	Open	Executive Councillor: Highways, Transport and IT, Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 19 Jul 2021 and 23 Jul 2021	Highways colleagues and utility companies	Reports	Senior Project Leader (Major Schemes) Tel: 01522 222940 Email: steve.brooks@lincolnshire.gov.uk	Gainsborough Rural South; Nettleham and Saxilby
I021050	The expansion of St Christopher's School, Lincoln	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 26 Jul 2021 and 30 Jul 2021	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Swallow Beck and Witham
I021048	The expansion of the Priory School, Spalding	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 26 Jul 2021 and 30 Jul 2021	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Spalding South
I022022	Coronial Area and Service Merger with North and North East Lincolnshire	Exempt	Executive 30 Jul 2021	Public Protection and Communities Scrutiny Committee	Reports	Head of Safer Communities Email: sara.barry@lincolnshire.gov.uk	All Divisions

022292 New!	Occupational Health Contract Procurement	Open	Executive Councillor: People Management, Legal and Corporate Property Between 6 Sep 2021 and 10 Sep 2021	Human Resources (LCC); Lincolnshire Fire and Rescue; North Kesteven District Council; West Lindsey District Council; City of Lincoln Council; \south Kesteven District Council; Public Sector Partnership Services Ltd (PSPS); East Lindsey District Council; Boston Borough Council; South Holland District Council; Occupational health market; Commercial Commissioning Board; Corporate Leadership Team; Overview and Scrutiny Management Board	Reports	Head of Human Resources E-mail: Fiona.thompson@lincolnshire.gov.uk	n/a
I022132	Community Strategy	Open	Executive 7 Sep 2021	Public Protection and Communities Scrutiny Committee	Reports	Assistant Director - Corporate Email: lee.sirdifield@lincolnshire.gov.uk	All Divisions
I021049	The expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 13 Sep 2021 and 17 Sep 2021	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Horncastle and the Keals
I021978	Winter Service Plan 2021	Open	Executive Councillor: Highways, Transport and IT Between 15 Sep 2021 and 29 Sep 2021	Highways and Transport Scrutiny Committee	Reports	Head of Highways Services Email: paul.rusted@lincolnshire.gov.uk	All Divisions

I022290 New!	Children in Care Transformation - Residential Estate Expansion Programme	Open	Executive Councillor: Children's Services, Community Safety and Procurement Between 22 Nov 2021 and 30 Nov 2021	Children and Young People Scrutiny Committee	Reports	Admissions and Education Provision Manager Tel: 01522 553535 E-mail: matthew.clayton@lincolnshire.gov.uk	All Divisions
I022291 New!	Wickenby Children's Home	Open	Executive Councillor: People Management, Legal and Corporate Property Between 22 Nov 2021 and 30 Nov 2021	Children and Young People Scrutiny Committee	Reports	Senior Project Manager Tel: 01522 553807 E-mail: matthew.stapleton@lincolnshire.gov.uk	Ermine and Cathedral
I022177	Revenue Budget Monitoring Report 2021/22	Open	Executive 7 Dec 2021	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I022176	Capital Budget Monitoring Report 2021/22	Open	Executive 7 Dec 2021	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I022179	Revenue Budget Monitoring Report 2021/22	Open	Executive 1 Mar 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I022178	Capital Budget Monitoring Report 2021/22	Open	Executive 1 Mar 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance Tel: 01522 553235 E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions

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